

Hall of Nations Audio/Video system rental agreement

(to be attached to the Hall of Nations reservation form)

The undersigned as the authorized representative of _____ accepts the usage rules for the audio/video system as further described below, and takes full financial responsibility for missing or defective equipment, remotes, cables and user's guides. With respect to defective equipment responsibility is limited to defects caused by intentional abuse or intentional noncompliance with usage rules. I will report missing or defective equipment, remotes and cables immediately to the Hall of Nations Chairperson.

Signature of the Responsible person

Date

Hall of Nations Audio/Video system usage rules

The system can be switched on by pushing the button on the power strip on the left side inside the box. The TV and the projector can be switched on with the power button on their remote, located inside the A/V box. The system should be powered down after the usage by pushing the main switch on the power strip (located inside on the left side of the box) and the power buttons on the TV and projector remote. The projector needs some time to warm up, be patient until the blue background shows up on the screen, which you can pull down with a hook located in the corner of the Hall of Nations. You can power down the projector by pushing the power button twice as requested on the screen. Do not leave the projector light on after the use because the bulb can burn out. Direct the remotes towards the TV or the projector if you want to control them.

It is illegal to remove any equipment from the AV box, even temporarily, and remove or change wiring inside the A/V box. External equipment (like computers, iPods or other A/V sources) can be connected to the system ONLY through the wall plate (located outside on the right side of the box) and they can be powered from the wall outlet (located outside on the left side of the box). The location of the equipments and outside connectors are posted on the door of the A/V box along with a figure of the functional connections. Do not change the volume settings on the top shelf equipment (wireless mike receiver, mike preamplifier and mixer) unless you are an experienced sound technician.

You can select the speakers on the wall (A) and/or the speakers in the back of the Hall (B) with the speaker selector button on the Sony amplifier. The volume can be controlled by the volume control dial, while the audio source can be selected with the input selector dial on the amplifier. For regular use the volume should be set to 40.

Use the wireless mike

Select MIKE input on the amplifier, slide the two switches to ON position on the mike. You can mute the mike with the lower switch. Do not forget to slide both switches to OFF position after the usage.

Play a CD

Select CD input on the amplifier and put your disk into the player. You can operate the CD player with the buttons on its front plate. You can directly select the track with the buttons on the right side, check the full and remaining time of the track with the TIME button and fade the sound in/out with the FADER button. For other features of the CD player see the Sony CDP208ESD User's Guide in the box.

Play a DVD or VCR tape

Select DVD/VCR input on the amplifier and put your disk or tape into the DVD/VCR player. You can operate the player with the buttons under the flipping cover at the bottom of the player. The DVD can play any disk from all over the world (it is set to region code 0), the VCR can play only NTSC formatted tapes (used in the US). You can show the picture either on the Sony TV or the Optoma projector. On the Sony TV remote push the INPUT button to select HDMI2 with the up and down arrows and accept it with OK. The projector will look automatically for available input sources, but you can select the input by pushing the S-video button on the projector remote. For other features see the Sony NX700 TV, Optoma PRO350W projector and LG RC897T User's Guides in the box.

Play a computer presentation

Connect your computer via the wall plate with either a VGA or and HDMI cable (there is one of each provided inside the box). You can show the picture either on the Sony TV or the Optoma projector. On the Sony TV remote push the INPUT button to select HDMI1 or PC (for VGA) with the up and down arrows and accept it with OK. The projector will look automatically for available input sources, but you can select the input by pushing the HDMI or VGA button on the projector remote. If you want to use sound from your computer, connect your sound to the Audio L/R RCA connectors or to the 3.5mm stereo jack with the appropriate cables (there is one of each provided in the box), and select SIDE IN on the amplifier's input selector.

Listen to external audio devices

You can connect your external audio devices (like iPod) through the wall plate using either the Audio L/R RCA connectors or the 3.5mm stereo jack with the appropriate cables (there is one of each provided in the box), and select SIDE IN on the amplifier's input selector.

Watch external A/V devices

You can connect your external A/V devices (like camcorder) through the wall plate using the Video and Audio L/R RCA connectors (cable is provided inside the box). Select SIDE IN on the amplifier and VIDEO on the projector. If your device has an HDMI connector you can watch your source on the projector and the TV as well. On the Sony TV remote push the INPUT button to select HDMI1 with the up and down arrows and accept it with OK. The projector will look automatically for available input sources, but you can select the input by pushing the HDMI button on the projector remote. The sound on the HDMI cable can be heard only on the TV if you turn the TV volume up, but the projector does not have speakers, so the sound should be connected separately to one of the audio sources as described above.

Advanced sound mixing

Advanced users can also mix several sound sources with the Xenyx 502 mixer: wireless mike, wired mike, CD player and an external sound from the Audio L/R or 3.5mm jack connectors on the wall plate. The amplifier should be set to MIXER input. The volume of the CD sound can not be controlled, so the rest of the sources have to be adjusted accordingly. The wired mike is in the box, and its volume level can be controlled with the "1 LEVEL" dial on the bottom left corner of the mixer. The wireless mike's volume level can be controlled on the "2/3 LEVEL" dial, the external sound level can be controlled on the "4/5 LEVEL" dial, both in the second column of the buttons. The main volume can be controlled with the "MAIN MIX" dial in the bottom right corner of the mixer. You can also use this mixer while watching your external video sources, so a computer or camcorder presentation can be commented with both the wireless and the wired mike.

Miscellaneous

Mediation and Binding Arbitration of All Disputes. In the event of any dispute arising out of this agreement the parties agree to, in good faith, to meet and attempt to resolve the dispute. If such a meeting does not achieve a resolution of the dispute, the parties agree to mediate the dispute through the services provided by the National Conflict Resolution Center located in San Diego, CA. provided by the and attempt to settle and resolve it. If mediation is unsuccessful, the dispute shall be submitted to binding arbitration conducted in San Diego, California by an arbitrator selected by the parties, in accordance with the Commercial Arbitration Rules of the American Arbitration Association then in effect. The arbitration shall be commenced within sixty (60) days following the date of delivery of notice of arbitration by one party to the other. Each party shall be afforded the widest rights of discovery as permitted by law (including the right to cross-examine the opposing party's witnesses, either though legal counsel, expert witness or both). As part of his/her decision, the arbitrator shall allocate fees of attorneys and experts, as he/she deems fair and equitable in light of all relevant circumstances. The cost of the arbitrator shall be paid by the non-prevailing party.

Entire Agreement. This Agreement constitutes the entire agreement and understanding of the parties with respect to the subject matter hereof and supersedes all prior oral or written agreements, arrangements, and understandings with respect thereto. No representation, promise, inducement, statement or intention has been made by any party hereto that is not embodied herein, and no party shall be bound by or liable for any alleged representation, promise, inducement, or statement not so set forth herein.

Modification. This Agreement may be modified, amended, superseded, or canceled, and any of the terms, covenants, representations, warranties or conditions hereof may be waived, only by a written instrument executed by the party or parties to be bound by any such modification, amendment, supersession, cancellation, or waiver.

Attorneys' Fees and Costs. In the event of any dispute arising out of the subject matter of this Agreement, the prevailing party shall be entitled subject to the mediation and binding arbitration provisions set forth above, recover, in addition to any other damages assessed, its attorneys' fees and court costs incurred in resolving or otherwise settling such dispute. In construing this Agreement, none of the parties hereto shall have any term or provision construed against such party solely by reason of such party having drafted the same.